



Modular Cleanrooms Inc.

March 23rd, 2020

To All Our Customers and Business Partners,

As a valued part of the Modular Cleanrooms Inc. family, we appreciate the trust you put in us, and wherever we do business together. Due to the growing concern of COVID-19, nationwide, MCR is closely monitoring the latest reports from the CDC. Safety is our upmost priority to not only you as a valued customer, but to our employees.

Adhering to the recommendations set forth by the CDC, WHO and our state/local government MCR is taking pre-cautionary measures to protect the health and safety of our customers and our team members. We feel it is important to communicate our protocol and efforts to keeps everyone safe. Therefore, out of an abundance of caution, we have taken the following steps to address COVID-19:

- We have asked any employee not feeling well to stay at home and consult with their doctor and with us.
- We have adopted a “no hand-shake policy”
- We have restricted all business travel and will continue to conduct meetings by phone or video wherever possible.
- All visits to our facility are currently restricted until further notice.
- Aligning company protocols with the CDC, and the current working restrictions set in place by the Mayor of Denver, Modular Cleanrooms, Inc. has ramped up internal sterilization and personal hygiene policies including procedures for working remotely and quarantine.
- All in-bound and out-bound shipments are currently postponed until further notice.

The health, safety, and well- being of our employees and customers is our number one priority. Modular Cleanrooms, Inc. will continue to conduct business via telecommunication and it is our intent to provide our services with little to no disruptions.

While we understand some of these precautionary measures may seem inconvenient, they are being taken out of an abundance of caution to keep you all safe. It is presently unclear how long these restrictions will remain in place, but we will continue to communicate regularly as the situation evolves. Thank you all once again for your understanding and commitment during this challenging time. Should you have any questions or concerns, please direct them to breann@modularcleanrooms.com

Thank you in advance for your cooperation and partnership as we all deal with this widespread health concern. We wish you all health and safety in the coming weeks.

Thank you,

Ross Barrick

President of Modular Cleanrooms Inc.